

RULES OF THE ASSOCIATION OF BRITISH KART CLUBS 2021

1. TITLE & DEFINITIONS: The name of the Association shall be "The Association of British Kart Clubs", known as the ABkC. The association may use other/additional names or branding at it sees appropriate. Motorsport clubs or associations / recognised groups that have an interest in kart racing and are affiliated to the Motorsport UK may apply for membership of the ABkC, and they are then defined as 'Member Clubs'.

2. OBJECTS:

- To be the Regional Association for Motorsport UK affiliated kart clubs
- To work alongside and liaise with member clubs and Motorsport UK and other bodies in the organisation, promotion and running of Motorsport UK permitted kart racing in the UK
- To act for and on behalf of its members in working to improve all aspects of Motorsport UK permitted kart racing, clubs and circuits
- To provide members with relevant information and to assist whenever practical in resolving individual problems
- To send delegates to Motorsport UK meetings such as Kart Committee, Kart Technical sub-committee, Kart Council and Regional Committee etc as deemed applicable and to support these in providing a unified representation.
- To ensure that only member clubs are selected to host British Kart Championship rounds and to assist in prioritising those events
- To make full use of digital age technology in the efficient operation of the ABkC and its affiliated clubs
- To make full use of all platforms in assisting the promotion of classes and championships within Motorsport UK sanction to the exclusion of all others

3. CONSTITUTION:

- a) Any motor or kart club, or association/recognised group with an interest in kart racing that is affiliated to Motorsport UK may apply to join the ABkC as a 'Member'.
- b) A representative of other affiliated associations, organisers or class stakeholders may be invited to attend meetings if relevant
- c) Relevant members of Motorsport UK may be invited to meetings.
- d) Permitted championships and classes given the option to promote via ABkC platforms

4. MANAGEMENT:

The authority and responsibility for the transaction of the business of the ABkC is managed by its Executive Group which will be appointed annually which will consist of Chairman, Secretary and Operations Director who have executive powers to act on a day to day basis. A Steering Group of elected members will usually meet digitally or in person three times a year to review activity, provide input and discuss matters.

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5. ELECTION OF EXECUTIVE OFFICERS:

The Chairman and Secretary shall be elected by an Annual General Meeting. These posts will apply until the next AGM. An Operations Director will be selected from the Steering Group who will also be part of this group. They may seek assistance from other members as required. Nominations for these positions must be received by the secretary at least 14 days in advance of the AGM together with confirmation of their willingness to stand and confirmation from their nominating club. Where a club has a member acting as Chairman or Secretary they will have the right to nominate one other member as a steering group member.

6. STEERING GROUP:

6.1 The steering group shall include five nominated members excluding the Chairman and Secretary. The group will appoint one member to be Operations Director. They will also appoint a Treasurer and Auditor, who need not be a member of the Steering Group.

6.2 Two voting members of the Steering Group (aside from Chairman, Secretary and Operations Director) shall form a quorum. Each member of the Steering Group present shall have one vote. The Chairman will have a casting vote.

6.3 Nominations of Candidates for election to the Steering Group must be received by the Secretary not less than fourteen days before the AGM, with an intimation in writing from each nominated candidate that he or she is willing to serve. Nominations of candidates shall be signed by an official of the Member organisation proposing them, which must be fully paid up at the time.

6.4 It is accepted that all group members are likely to have financial involvement in the sport. In exceptional circumstances where applicable a Steering Group member must make a declaration of personal or disclosable pecuniary interests. This may be made at an agenda item. They must then excuse themselves from the discussion and voting unless the remaining members agree otherwise.

6.5 Each member present at a meeting of the steering group shall be entitled to exercise one vote (except non-voting invited observers). The Steering Group shall vote by ballot if any member present so demands.

6.6 In case of the Chairman being absent from a meeting the Operations Director shall act as Chairman.

6.7 Past presidents may attend but have no voting rights.

7. MEETINGS OF THE STEERING GROUP:

The Secretary will give at least 7 days written notice of a meeting which may be held at a specified place or via digital means.

8. ABSENCE FROM STEERING GROUP:

Any member of the Steering Group who, without sufficient reason, does not take part in three consecutive Steering Group Meetings will be removed from the Steering Group.

9. DUTIES OF SECRETARY:

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The Secretary will look after day to day needs of the ABkC and keep minutes from meetings. Full use to be made of digital technology to smooth and reduce costs for the operation of the ABkC.

10. BANKING:

All monies of the ABkC shall be banked by the Treasurer in the name of the Association, and no disbursements shall be made except approved by the Executive Group or Steering Group.

11. ELECTION OF MEMBER CLUBS:

11.1 Applications for Membership of the Association must be accompanied by the relevant fee and will immediately be accepted provisionally. Membership will be confirmed 14 days after publication of the application being made public via ABkC newsletter providing no objections. A vote of one third against any applicant for membership of the Association shall exclude from membership. The name and official address of the candidate organisation and the names and addresses of the officials or other proposed representative(s) shall be stated on the application, and the application signed by an official of that candidate organisation.

11.2 Membership of the Association shall continue for the period covered by the current subscription, and membership will automatically continue subject to annual fee being paid.

11.3 Members must agree to hold all events under the rules and requirements of the Motorsport UK

11.4 Members must agree NOT to organise or promote non permitted events.

12. SUBSCRIPTION:

An annual subscription shall be charged the amount of which shall normally be approved by the Steering Group no later than the 30th November for the following year.

13. PAYMENT OF SUBSCRIPTION:

Payment of the subscription shall become due on the 1st January each calendar year. If the subscription has not been paid by the end of February membership status will lapse. New candidates for membership applying within the three months prior to the end of the calendar year shall be deemed to have paid for the following year but this will not apply to lapsed members from the previous period.

14. RESIGNATION:

Any members wishing to resign membership shall give notice in writing to the Secretary. Also any member clubs ceasing, voluntarily or otherwise, to be a member of the association, shall thereafter cease to have any claim upon the property of the club or to enjoy any privileges of membership, but the Member shall remain liable for the payment of any debts due to the Association from that club.

15. USE OF ABkC NAME AND ADDRESS:

The name and address of the Association shall not be given by a Member as their address for trade, advertising or business purpose or in connection with

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any legal proceedings. The ABkC official logo may be used on Member Club literature and media.

17. **EXPULSION OF MEMBERS:**

If required to expel any member organisation 14 days notice must be given to the relevant organisation and the Steering Group. The organisation must be given the chance to reply to any accusation and then the Steering Group will make a decision. If necessary the expelled member may, within 7 days of the notice, appeal to the Motorsport UK National Court whose decision will be final.

18. **MEETINGS:**

There shall be:

18.1 An Annual General Meeting of the Association which shall be held within six months of the end of the financial year upon a date and at a time to be fixed by the Executive Group and notified to the Membership with at least 21 days notice. This date may be delayed if approved by the Steering Group due to special circumstances. The Annual General Meeting may be held by digital means and shall:

- a) Receive from the Executive Group a full statement of accounts duly audited showing the receipts and expenditure for the year ending October 31st.
- b) Receive from the Executive Group a report of the activities of the Association during the said year.
- c) Elect the Chairman and Secretary from the nominations.
- d) Elect the five Steering Group Members from the nominations.
- e) Settle any remuneration for the executive officers of the Association and the Auditor.
- f) Decide on any resolution which may be duly submitted to the meeting as hereinafter provided.

18.2 Such other meetings as the Executive Group/Steering Group shall call.

18.3 Special General Meeting which will be convened by direction of the Executive Group/Steering Group, or on a requisition to the Secretary stating the business for which the Special General Meeting is required and signed by not less than one third of the voting member clubs. If the meeting so requisitioned is not held within two calendar months the said member clubs may convene such meeting. One third of the member clubs in membership shall form a quorum.

18.4 Procedures at a General Meeting:

- a) When member clubs wish a matter to be discussed at a General Meeting, the text of such matters signed by officials of at least two member clubs shall be sent to the Secretary at least 14 days before the date of such meetings, so that it may be included in the Agenda.
- b) The Executive Group/Steering Group may put a matter or resolution on the agenda for a Meeting, the substance of which must be included in the notice of the meeting and any further detail provided on the Agenda.
- c) A copy of the Agenda shall be sent to each member at least five days prior to the meeting, but the fact that any member has not received a copy of the Agenda shall not invalidate the proceedings. No business which is not included in the Agenda shall be discussed at the meeting unless every member club present is in favour thereof. Should the proposer of any motion

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fail to move a resolution in respect of the relevant item on the Agenda, then any other member club shall be entitled to do so.

d) The Committee may arrange for speakers or demonstrations to be given, and may follow such meetings with a general question and answer period.

19. **VOTING:**

19.1 Voting at a Meeting shall be as follows:

a) Each Member Club represented by a duly elected and nominated club committee member shall have one vote.

b) Proxy votes are not permitted from absent clubs.

c) Delegates are only permitted to vote for one club.

19.2 At a General Meeting a majority of votes determines a resolution. The Chairman shall not vote except in the exercise of a casting vote.

20. **RIGHT TO BE PRESENT:**

No-one can take part in General Meetings unless they have been duly elected as a Member of the ABkC, and have paid their subscription according to these Rules plus eligible Members of the Steering Group. Members can send one representative. Relevant members of Motorsport UK may be invited as observers. However observers from any person with an interest in kart racing may apply to the Secretary to attend the meeting and permission given jointly by the Executive Group, no reason for refusal will be given. The Committee reserves the right to hold any such part of a Meeting 'in camera' with only Steering Group Members and Member Club representatives present.

21. **OBSERVANCE AND INTERPRETATION OF RULES:**

Every Member binds themselves to abide by the rules of the ABkC and also to accept as final and binding the decision of the Steering Group in all cases of dispute or disagreement as to the interpretation of these rules.

22. **ALTERATION OF RULES**

Any alteration may be made in these rules by the Steering Group provided that the proposed alteration or alterations are included in the notice of the Meeting and detailed in the agenda.

23. **COPIES OF RULES:**

Every member shall be furnished with a copy of the Association Rules and regulations on election.

24. **BADGES:**

Any Badges issued to an affiliated club or committee member shall remain the property of the Association. On termination of their membership, affiliated clubs and members shall deliver up such badges to the Secretary.

25. **SAFEGUARDING POLICY:**

The Safeguarding Policy is available on the ABkC website.

26. **COMPLIANCE WITH REGULATIONS AND DIRECTIVES:**

26.1 General Data Protection Regulation (GDPR): The Privacy Policy is available on the ABkC website

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26.2 Bribery Act: Members must act within the terms of the Bribery Act

26.3 Modern Slavery Act: Members must observe the directives

27. DISSOLUTION:

27.1 The Association may be dissolved by a Special General Meeting convened by direction of the Steering Group, or on the requisition of the majority of the member clubs. Such a resolution must be carried by a minimum of two thirds of the voting members present.

27.2 If the resolution of dissolution be duly passed, the Steering Group shall forthwith liquidate the affairs of the club, and if there be any surplus assets on realisation, these shall be disposed at the discretion of the Steering Group, either to Motorsport charity organisations, such as provide grants for clubs, or to be split to member clubs.

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